

# Do you have the basic digital skills for work?

Learn more at the  
**Digital Hub**



0121 704 6869



[digitalhub@solihull.gov.uk](mailto:digitalhub@solihull.gov.uk)



Solihull Recruitment and Training Centre, 16-18 Maple Walk,  
Chelmsley Wood Shopping Centre, Chelmsley Wood, B37 5TS



This project is funded by the Greater Birmingham & Solihull Local Enterprise Partnership (GBSLEP) through its £3m Recycled Growing Places Fund.

# What to expect from our Digital Hub?

Solihull Council's Employment & Skills Team can help Solihull residents attain **basic digital skills**.



Flexible drop-in to any of our sessions for training that suits your needs based on initial assessment



Top tips for using Microsoft Office Suite



Search online and use emails effectively



Organise computer files and basic digital knowledge



Advice, information and guidance on job search and application



Support you with a range of courses to progress in further training



Reach us with the channels below and let us help you



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