

## Our services

You can ask for help with any or all of the following:

- ✓ One to one support
- ✓ Help writing your CV
- ✓ Help to find vacancies
- ✓ Advice about Apprenticeships
- ✓ How to job search effectively
- ✓ Guidance to think about your career goals
- ✓ Confidence building
- ✓ Preparing for Interviews

## How to get in contact

If you, or anyone else you know would like some help from the team it's really easy to get in touch:

You can follow the link below and fill in your details on the online form:

[solihullforsuccess.com/job-seeker-registration](http://solihullforsuccess.com/job-seeker-registration)

Or you can call us on:

**0121 704 8076**

Or email the team:

[employmentteam@solihull.gov.uk](mailto:employmentteam@solihull.gov.uk)

**We promise to get in touch with you as soon as possible.**

You can keep up to date with news and vacancies by following us on twitter:

 **@SolihullE4S**

# Employment Support in Solihull

Your guide to job seeker services delivered by Solihull Council



## About us

### The Employment and Skills Team is made up of qualified Employment Officers.

They have many years experience of helping local people to find work and have lots of knowledge about the local labour market and new job opportunities.

Over the past five years the team has helped 1200 people move into work, training and education.

You will have a named officer who will be the person that usually contacts you, and they will meet you in a public place at a time which suits you.

## Who do we help?

### The Team can work with you if:

- you live in Solihull
- you are age 15+

We might not be able to help everyone we meet. If we can't support you we will help you to find the most appropriate organisation who can.

## Come and meet us

You can drop in and meet the team at the following places:

### Smith's Wood Work Club

Elmwood Place,  
Smith's Wood Village Centre  
37 Burtons Way, Smith's Wood, B36 0UG

2nd and 4th Friday of every month  
1.00 - 3.00pm

## Job Shops

Drop in to find local job vacancies and get one to one advice from the Employment Team:

### Chelmsley Wood Library,

Chelmsley Wood Shopping Centre,  
B37 5TN

Every Thursday, 12.00 - 4.00pm

### The Core Library

(Solihull Central Library)  
Homer Road, Solihull, B91 3RG

Every Monday, 12.00 - 4.00pm

## What we do

### Solihull Council's Employment and Skills Team offers a free, impartial service to help local people find work.

It's not always easy to find a job, or even to know where to start looking. The Employment and Skills Team is unique in offering an individual service which offers as much, or as little support as you need, and can adapt to your changing circumstances.

We offer lots of practical support to help you find a job more quickly, but can also provide mentoring and coaching sessions to inspire and motivate you to set your own goals and think about your long term career pathway.