# School Annual Tracking Cycle

Solihull Metropolitan Borough Council

**APRIL /MAY**
Cohort Checking for Yr 11 and Yr 12 cohorts, Once set this cannot be changed so it's very important data is accurate.

**APRIL (Continues through to September)**
Collect Yr 11 and 12 offer data

**SEPTEMBER - DECEMBER**
Collect Year 11 Annual Activity data. This is the confirmed destination of the Yr 11 leaver.

**JANUARY**
Final Annual Activity report submitted to the DfE - What Yr 11 leaver was doing as of 1st November

**FEBRUARY**
Annual Activity reports will be sent in to schools with Head Teacher copied in.