

**Life Ready Agreement**

This Life Ready Agreement sets out the roles and responsibilities between the main stakeholders for this programme.

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| --- | --- |
| School Name: |  |
| Senior Leader Name: |  |
| Enterprise Adviser Name: |  |
| Life Ready Enterprise Co-ordinator Name: |  |

*The Careers & Enterprise Company is an employer-led organisation that has been set up to inspire and prepare young people for the fast-changing world of work. The Enterprise Adviser network will help ‘join the dots’ at a local level and will be supported by a local Enterprise Co-ordinator.*

**The Senior Leader at the school will:**

* Conduct an initial mapping exercise to identify what current activity works well and any gaps in provision
* Develop and/or adapt school strategy to embed work related learning across the school
* Commit to delivery of an agreed Development Plan and publish on the school’s website
* Ensure the rest of the Senior Leadership Team and teaching staff are aware of and committed to the Life Ready programme throughout the school
* Produce a case study and share best practice with the Life Ready network of schools and Enterprise Advisers
* Ensure regular contact with the Enterprise Adviser is maintained throughout the 12 months
* Share the programme and progress with Governors, the rest of the Senior Leadership Team, teaching staff and parents
* Offer honest feedback and review of the programme to support continuous improvement
* Act as a champion for the programme with other schools/colleges and businesses

**The Enterprise Adviser will:**

* Support the initial mapping of provision to identify priority needs and work with their designated school/college to develop a whole school strategy for careers, enterprise and employer engagement
* Commit to working with their designated school/college for a minimum of 12 months
* Connect their designated school/college to local business networks
* Help their designated school/college to focus their efforts on activities:
  + most effective in motivating young people
  + support independent choice, and,
  + support positive outcomes for young people
* Attend an Enterprise Adviser induction meeting
* Promote the work of Enterprise Advisers amongst contacts and local networks to aid Enterprise Adviser recruitment; and encourage employers to support the delivery of activities in schools
* Read and abide by their designated school/college Safeguarding and Child Protection Policy
* Not promote products or services produced by their company or organisation to the schools staff
* Agree to their contact details being shared with the Careers & Enterprise Company (CEC) and will occasionally hear from the CEC regarding national events and opportunities for the network
* Agree to their contact details being shared with their designated school/college to facilitate the working relationship

**The Life Ready Enterprise Co-ordinator will:**

* Set up the initial meeting between the Senior Leaders and the Enterprise Adviser
* Match an Enterprise Adviser to meet the needs of the school
* Support the Enterprise Adviser to work directly with the school’s senior leadership and careers teams

…………………………………………………… Date:

School/College Signature

…………………………………………………… Date:

Enterprise Adviser Signature

…………………………………………………… Date:

Life Ready Enterprise Co-ordinator Signature

**Life Ready Governor Agreement**

**The Lead Governor for Careers will:**

* Champion Life Ready regularly at Governor meetings and update the Governing Board on progress with careers & enterprise activity
* Meet regularly with the school Senior Leader for Careers and the school Careers Lead and/or Advisor to discuss Life Ready progress
* Support the Senior Leader, and Enterprise Adviser in developing a whole school strategy for careers, enterprise and employer engagement plan to be published on the school website.
* Establish an understanding of the budget and other resource that is allocated to careers support.
* Develop a strong understanding of what additional support is made available to students who have additional needs, who are vulnerable or at risk of not making successful transitions.
* Help the school and Enterprise Adviser to develop strong links with local employers

…………………………………………………… Date:

Lead Governor for Careers Signature